

BELHAVEN UNIVERSITY
SCHOOL OF EDUCATION
GRADUATE PROGRAMS
 JACKSON, MISSISSIPPI 39202

EDUCATOR AS SERVANT LEADER
 LEARNING TO LEAD – LEADING TO SERVE

ADMISSIONS REQUIREMENTS

EDUCATION SPECIALIST (Ed.S.) AND/OR DOCTOR OF EDUCATION (Ed.D.)

Please note the Ed.S. & Ed.D. degrees have been developed for the Elementary/Secondary Education Practitioner.

They have NOT been designed as an Ed.S. or Ed.D. for General Organizational Leadership or Interdisciplinary Leadership.

These degrees do not apply to those outside the field of Education.

Applicants applying to the Ed.S./Ed.D. program are to be professional educators working in schools or employed in the field of Education and are able to verify having had three or more years of experience in teaching.

ADMISSION REQUIREMENTS

Because candidates applying to the Ed.S. program may choose to continue in the Ed.D. program, the following information and documents will be required for both the Ed.S. Licensure and the Ed.S. Non-Licensure as well as the Ed.D degree program.

APPLICANTS

- 1. Must submit a completed **Ed.S./Ed.D. Application**.
- 2. Must hold a **Master's Degree in Education** or related field, with a **minimum 3.0 GPA** and must submit: **1) Official Bachelor's Degree Transcript** from a regionally accredited college or university and **2) All Official Graduate-Level Academic Transcripts** from regionally accredited colleges and/or universities.
- 3. Submit **Official GRE or Official Millers Analogies test scores** taken within the past seven years.
- 4. Must submit documentation of a minimum of **three (3) years' experience in a PK-12 education** context required for both the licensure and non-licensure programs. (*Form provided in Application Packet*)
- 5. Must submit **two (2) artifacts** that clearly demonstrate leadership potential within his/her current educational/schooling position.
- 6. Must submit **three (3) Professional Letters of Recommendation**. (*Forms provided in Application Packet*)
- 7. Must submit an **essay** describing the applicant's background, career goals, and reasons for applying to the program including a 3-5 page overview of their experiences in teaching, administrative duties, or other employment opportunities related to involvement in PK-12 education.

APPLICANTS SEEKING AN ED.S. LEADING TO AN ADMINISTRATIVE LICENSURE ARE TO ALSO INCLUDE:

- 8. A completed and signed copy of the **Candidate Request Form for Intern Mentoring Supervisor**. (*Form provided in Application Packet*)
- 9. A copy of their current **Teaching Certificate**.

Foreign applicants from non-English speaking countries must also submit scores on the Test of English as a Foreign Language (TOEFL) of 71 iBT, the International English Language Testing System (IELTS) of 6, or the Canadian Academic English Language Assessment (CAEL) of 70. Scores must be no more than two years old and must be verifiable.

A personal interview may be requested by the graduate faculty if there are questions regarding a candidate's responses in the application process or questions regarding the applicant's dispositions and/or character as reflected from references letters or recommendations submitted in the application process. The interview is to allow the graduate faculty to determine if Belhaven's doctoral program is a best fit for the applicant. Interviews could be conducted as a personal on campus interview, Skype/Facetime, or phone interview.

Transfer applicants from other regionally accredited graduate education programs may have the opportunity to **transfer a maximum of 30 hours of an Ed.S. degree** provided the courses are equivalent to the Belhaven School of Education program and provided the applicant meets all of the same requirements for regular admission. Only courses with a grade of B or better will be transferred. No pass/fail or satisfactory/unsatisfactory grades will be accepted. Also, any acceptable transfer courses must have been completed **within 5 years** of the time of the applicant's acceptance into the program. **PLEASE NOTE: Candidates transferring an Ed.S. degree into the Ed.D. program will be required to take EDU 775 Educational Leadership Comprehensive Paper as part of their PHASE II: Pre-Dissertation Phase.**