



MEMORANDUM OF UNDERSTANDING
APPLICANTS SEEKING – MASTER OF EDUCATION DEGREE

M.ED.C &I/GEN - CURRICULUM & INSTRUCTION GENERALIST

By signing this Memorandum of Understanding regarding school educator licensure, endorsement, or pay increase, I am aware and completely understand that the Belhaven University Graduate School of Education’s Master of Education Curriculum & Instruction (M.Ed./C&I/ELEM OR SEC) does not guarantee or automatically qualify me for an educator licensure, certification upgrade, endorsement, or pay increase within the state of my residence or state of my employment.

As a candidate enrolled in the Master of Education Curriculum & Instruction for elementary or secondary programs (M.Ed./C&I/ELEM OR SEC), I understand that I am responsible for contacting my State Department of Education and/or State Licensure Board to ascertain the requirements for obtaining a license/certification upgrade or endorsement in the state of my residence or the state in which I may desire to be employed as a licensed educator. I understand that it is my responsibility to verify whether or not the Belhaven University School of Education’s Master of Education degree in Curriculum & Instruction (M.Ed./C&I/ELEM OR SEC) will be recognized by my State Department of Education for licensure/certification upgrade or endorsement, as well as confirm whether or not this degree will lead to a pay increase.*

I understand that the Belhaven University Graduate School of Education Master of Education degree in Curriculum & Instruction elementary/secondary programs (M.Ed./C&I/ ELEM OR SEC) is an area of emphasis in the Master of Education. I understand that the Master of Education Curriculum & Instruction for elementary or secondary programs (M.Ed./C&I/ELEM OR SEC) program is approved, recognized, and accredited by the Mississippi State Department of Education. The program does not address any additional requirements for licensure, certification upgrades, endorsements or salary increases in any other state.

In order to fulfill and complete any clinical or intern hours required in the degree program and/or the state, I understand I will be required to have an agreement with a school and/or school district in the state in which I plan to be licensed and/or plan to receive an endorsement.

Regardless of the state in which I am employed, I understand that I will be required to take and successfully complete any tests or assessments that may be required by that state before the Belhaven University School of Education will recommend me for licensure or endorsements. This is not a requirement for degree completion but is a requirement for licensure/certification or endorsement recommendation.

As a candidate in the Master of Education Curriculum & Instruction for elementary or secondary programs (M.Ed./C&I/ELEM OR SEC), I acknowledge that I have read and understand my state’s requirements for licensure/certification upgrades and/or endorsements, and for salary increases. I personally assume all responsibilities for ascertaining the licensure, certification upgrades, and/or endorsement requirements in my state. I also agree that I will not hold Belhaven University responsible for addressing requirements for my state of residence or the state in which I plan to obtain an educator license, certification upgrade, endorsement, advancement in position, or pay increase.

*OUT-OF-STATE APPLICANTS & CANDIDATES REGARDING EDUCATOR LICENSURE: The Belhaven University Educator Licensure Preparation Programs are in compliance with Federal Regulation: 34 CFR 668.43 (a) (5) (v) and 34 CFR 668.43 (c), requiring disclosures by institutions regarding educational requirements for programs leading to professional licensure or certification regardless of modality. The Belhaven University School of Education has made No Determination as to whether Belhaven’s Educator Preparation Programs and curriculum meet other state educational requirements for educator licensure other than those educator licensure programs approved by the state of Mississippi. All of the Belhaven University School of Education educator preparation degree programs leading to educator licensure have been approved by the Mississippi Department of Education. The Belhaven University School of Education’s Educator Preparation Licensure Programs do not automatically qualify out of state candidates for educator licensure, certification upgrade, endorsement, or pay increase within their state of residence or state of their employment. Out-of-state candidates are responsible for ascertaining the requirements for licensure, endorsement, or pay increase in the state where they seek employment or licensure.

Print Name: _____

Signature: _____

Date: _____