



**BELHAVEN UNIVERSITY SCHOOL OF EDUCATION**

Educator as Servant Leader  
Learning to Lead – Leading to Serve  
GRADUATE PROGRAMS

**MEMORANDUM OF UNDERSTANDING**

CANDIDATES ENROLLING IN

**MASTER OF ARTS IN TEACHING - MAT**

**EDU 502: DIMENSIONS OF LEARNING I OR EDU 503: DIMENSIONS OF LEARNING II**

By signing this *Memorandum of Understanding Form* I am aware and fully understand the following criteria must be met before I am eligible to register for **EDU 502: Dimensions of Learning I** or **EDU 503: Dimensions of Learning II** with the Belhaven University Graduate School of Education.

- I have a 3-year provisional teaching license through the Mississippi Department of Education (all licensure tests are passed)
- I am teaching full-time in a certified position
- I am teaching in a position that is on my teaching certificate
- I have a contract from the school district in which I am teaching

To remain in the Dimensions courses, I understand that I must maintain the following conditions.

- I understand that a copy of my current teaching contract and teaching license are to be submitted to my Dimensions Canvas course before the end of the second week of the course. I understand that failure to submit either of these documents will result in my being dismissed from the course.
- I understand that if my situation requires me to wait until early September before my school board issues my teaching contract, I will contact Dr. Mincey ([rmincey@belhaven.edu](mailto:rmincey@belhaven.edu)) or Dr. Wilkins ([cwilkins@belhaven.edu](mailto:cwilkins@belhaven.edu)) prior to enrollment in the course. I understand that failure to submit my qualified teaching contract by the agreed-upon date will result in my being dismissed from the course and that I will be responsible for paying for the course.
- I understand that if I do not have a qualified teaching position at any time during my enrollment in Dimensions, I will be dismissed from the course. I understand that “not actively teaching” could be due to my quitting my job, being dismissed from my position, or teaching in a field outside my certification area or agreement with Belhaven.

***I have read and understand the requirements for enrollment into EDU 502: Dimensions of Learning I or EDU 503: Dimensions of Learning II. My signature below indicates that I have met and will maintain the qualifications for continued enrollment in this course.***

**I am signing and dating my name **DIGITALLY** by typing it here**

**Candidate’s Signature:**

**Date:**

**I am signing and dating my name **MANUALLY** and submitting it as a scanned document**

**Candidate’s Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name** \_\_\_\_\_

1.2020